How to View Attendance and Grade Checks

**Step 1:** Log on **ULink** with your Username (CLID) and Password
**Step 2:** Go to the **Student’s Tab**
**Step 3:** Click on the **Attendance and Grade Checks** link under Grade Information
**Step 4:** Click on Freshmen & Sophomores or Athletes if you are an athlete
**Step 5:** In the GradesFirst system, click on the **Reports Tab** as seen below:

To view your Attendance and Grade Checks, click on the Reports Tab in GradesFirst.