



Request for Advisor Code

Remember, you should never allow someone else to use this account. You are responsible for any activity performed under this access. Send completed form to Bette Harris, Junior Division.

Date: _____	
Name of Advisor _____	CLID: _____
Department _____	Email: _____

If advisor is replacing another advisor, name of advisor: _____

Has advisor completed the required on-line Advisor Training Workshop for first time advisors? _____ Date: _____

_____ Undergraduate (Non-Honors)

_____ Graduate

_____ Honors (Request must come from Honors Department)

Department Head: _____

Date: _____

Approved: _____

Date: _____

**Bette Harris, Director
Junior Division**

Office Use Only	
CLID: _____	Advisor code: _____
Job Name: _____	